



## EMPLOYMENT VERIFICATION FORM

Academy for Dental Assistants requires verification of training prior to attending the EFDA And/or Dental X-ray Certification Course. A minimum of 3 months on-the-job training and the ability to perform the required EFDA/X-ray procedures on your own are required to attend the EFDA And/or Dental X-ray Certification Course.

Please note this is not a training course. You are **REQUIRED** to be formally trained in these procedures and we will be certifying your ability to perform the EFDA and/or Dental X-ray procedures.

Student's Name: \_\_\_\_\_

Student's Email: \_\_\_\_\_

Class Date for Part 2: \_\_\_\_\_

Name of Student's Employer or Training Facility: \_\_\_\_\_

Employer's Address: \_\_\_\_\_

Employer's City/State/Zip: \_\_\_\_\_

Employer's Phone Number: \_\_\_\_\_

Employer's Email: \_\_\_\_\_

Employment/ Training Dates: \_\_\_\_\_

(Must have a beginning & end date that is a minimum of three months)

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By signing this form, I affirm that the information listed above to be correct. Employment and training will be verified and if any information is falsified, the student will be removed from the Certification Course with no refund.

Please scan and email OR fax the Employment Verification to our office within three days of enrollment date to guarantee your spot in the Certification Course. Email: [info@academy4da.com](mailto:info@academy4da.com) or Fax: 727-279-4631

Today's Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Doctor's Signature: \_\_\_\_\_

Doctor's License #: \_\_\_\_\_

### Refunds:

Our business office must be notified in writing at least 7 days prior to the class start date of Part 2 - the Clinical Hands-on portion in our facility in order to transfer to another class date or a \$100 transfer fee will be charged. To receive a refund the business office must be notified in writing and the refund will be based on the Cancellation and Refund Policy listed on your Registration Form you completed online and also listed on our FAQ's page under Refunds for the 1 Day Courses. All Refunds omit 3% transaction charges that student pays when using credit card/ debit card. **Please Note:** Part 1 and Part 2 of this course must be completed within 90 days of Registration or both Parts will expire.

### Academy for Dental Assistants

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